

To
Mr. Umang Kanoria Esq.
Managing Director.
Kanco Tea & Industries Ltd.
Jasmine Tower, 3rd Floor
31, Shakespeare Sarani
Kolkata-17

Dated: 03.10.2024

Sub: Resignation

Dear,

I hereby submit my resignation from the company due to personal reason and unavoidable circumstances and would request you kindly relieve me from my duties as being General Manager (Estates).

I appreciate and remain thankful to you and all in the company for having given me the opportunity to serve the company and for cooperation during my tenure with the company for the last two decades.

I wish all the best for this esteem company in the days to come.

I submit this resignation notice 30 days ahead of my last date of Employment on 03.11.2024.

With regards.

Umesh Kumar Singh
Umesh Kumar Singh